



# IT Vendor Management Office

## ***Who We Are:***

A team of dedicated professionals with IT, acquisition and project management experience; helping our customers meet their procurement goals.

## ***What We Do:***

- Interface between program offices and vendors—coordinate meeting requests
- Assist customers with market research—identify sources and solutions
- Help achieve agency small business goals
- Monitoring strategic vendor performance

## ***Relevant Information:***

Office of Small Business Utilization

<http://www.gsa.gov/portal/content/101163>

Contact us at

Email: [VMO@gsa.gov](mailto:VMO@gsa.gov)

## **Vision:**

Have a clear understanding of GSA's IT spend and vendor landscape to drive efficiencies and cost savings, increase GSA's buying power, and develop and grow our strategic partnerships.

## **Mission:**

Be the single point of contact for vendor management and IT procurement assistance, accurately measure and track vendor performance, and relationship management to drive cost savings while providing value back to the organization.

## **Benefits/Objectives:**

Identify cost savings, increase buying power, provide opportunities to reinvest in growing and transforming the agency, ensure strategic alignment with the mission, influence strategic vendor performance, provide procurement coordination, support small business goals.